



LOS ANGELES UNIFIED SCHOOL DISTRICT REFERENCE GUIDE

TITLE: Open Enrollment Transfers Timeline for K-12
Students for 2012-2013

NUMBER: REF-5371.2

ISSUER: Bruce Takeguma, Director
School Management Services

Kelly Schmader, Chief Facilities Executive
Facilities Services Division

DATE: January 27, 2012

ROUTING
Local District
Superintendents
Local District
Administrators of
Instruction
Local District Directors
of School Services
Principals
School Administrative
Assistants

PURPOSE: This revision updates the Facilities Services Division Reference Guide REF-5371.1 of the same subject, dated April 11, 2011. The content has been revised to reflect changes in the Open Enrollment Transfers timeline for K-12 students for 2012-2013.

MAJOR CHANGES: The Open Enrollment Transfers timeline has been aligned with Proposition 39 decisions regarding co-location offers at District schools. The start date for the Open Enrollment period will begin on Monday, May 7, 2012. The final Open Enrollment application date before a drawing will be on Friday, May 25, 2012.

School drawings, where necessary, will take place from May 29 to June 1, 2012.

The deadline for accepting open enrollment transfers, if open enrollment space remains, is Friday, August 31, 2012.



LOS ANGELES UNIFIED SCHOOL DISTRICT REFERENCE GUIDE

INSTRUCTIONS: I. OPEN ENROLLMENT APPLICATION CALENDAR FOR ALL SCHOOLS

Open enrollment application period begins	May 7, 2012
Final application date before drawing	May 25, 2012
Drawing, where necessary	May 29 – June 1, 2012
Notification of applicants	June 4 – June 15, 2012
Deadline for accepting open enrollment transfer applications, if open enrollment space remains	August 31, 2012

Once the open enrollment deadline date has passed, no applications will be accepted until the following spring for the next school year.

II. OPEN ENROLLMENT SPACE AVAILABLE

The number of open enrollment transfer spaces authorized for the 2012-2013 school year in elementary and secondary schools will be published on May 7th and will also be posted at www.lausd.net at that time. Schools that have declared no seats available will not be listed.

The 2012 Open Enrollment applications, in various languages, will be posted at www.lausd.net on May 7th.

RELATED RESOURCES: BUL-5606.0; Open Enrollment Transfers for Elementary and Secondary Students; Facilities Services Division; dated October 17, 2011.

ASSISTANCE: For assistance or further information please contact Bruce Takeguma, Director, School Management Services, at (213) 241-3344.