



**LOS ANGELES UNIFIED SCHOOL DISTRICT
POLICY BULLETIN**

TITLE: Graduation Requirements for Classes of 2016-2019

NUMBER: BUL-6566.2

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ROUTING
Local District Superintendents
Local District Administrators of Instruction
Local District Instructional Directors
Operations Administrators
Local District Counseling Coordinators
Secondary Principals
Secondary Assistant Principals
College Counselors
Counselors

DATE: December 15, 2016

POLICY: This bulletin outlines the graduation requirements for the classes of 2016 through 2019, and how they relate to the California State University (CSU) “a-g” minimum admission requirements. This bulletin also defines grade level promotion requirements, a passing grade in “a-g” courses, the graduation requirements for English Learners and students with disabilities receiving special education services, and the alternative graduation requirements for foster youth, homeless and probation students eligible for exemptions provided under Assembly Bill 216 (AB216), formerly AB 167, and under AB 1806.

MAJOR CHANGES: This bulletin replaces Bulletin 6566.1, *Graduation Requirements for the Classes of 2016-19*, dated January 16, 2016, Bulletin 6166.1, *Graduation Requirements for the classes of 2017 and 2018*, dated July 2, 2014, and Bulletin 5789.1, *Graduation Requirements for the class of 2016*, dated September 12, 2013. This revised bulletin provides updated information regarding graduation year and the languages other than English (LOTE) graduation requirement. It also provides clarification of Physical Education and Mathematics graduation requirements, as well as updated reference information.

GUIDELINES: I. BACKGROUND

On June 14, 2005, the Board of Education approved the resolution to “Create Educational Equity in Los Angeles through the Implementation of the A-G Course Sequence as Part of the High School Graduation Requirements.” Enrollment in the “a-g” course sequence began in 2008. On June 9, 2015, the Board of Education approved a Resolution “To Recommit to A-G for All.” For the classes of 2016 and beyond, LAUSD graduation requirements require students to complete the minimum CSU “a-g” course requirements. The requirement of a grade of “C” or better was eliminated. In addition to the “a-g” course sequence, students must complete additional California Department of Education (CDE) and LAUSD requirements. The LAUSD “a-g” and the additional CDE and LAUSD course requirements require a passing grade of “D” or better for graduation eligibility.



II. GRADUATION ELIGIBILITY

To receive a high school diploma in the LAUSD, students must earn 210 credits and a grade of “D” or better in all courses which satisfy the:

- Minimum CSU “a-g” course sequence
- CDE graduation requirements, and
- Additional LAUSD graduation requirements

Note: “Validation” in the tables below refers to the granting of “a-g” credit when a student successfully completes advanced work (earning a grade of “C” or better) in an area of sequential knowledge. In this case, the student is presumed to have achieved proficiency in the lower-level coursework (e.g., Spanish 2B, successfully completed with a grade of “C” or better, validates Spanish 1A, 1B, and 2A). Validation does not meet numerical credit requirements or course enrollment requirements. See Section III, pages 9-10 below for subject-specific validation rules.

Note: Passage of both sections of the California High School Exit Exam (CAHSEE), once a graduation requirement, has been suspended for the classes of 2016-18. See California Education Code Sections 60851.5 and 60851.6 (added through passage of SB 172).

The table below summarizes the minimum “a-g” subject requirements, CDE and additional LAUSD requirements for graduation eligibility. More detailed tables for each subject area requirement follow.

	Subject	Years	Comments
“A-G” Requirements	A – History/Social Science	2 years	No Validation
	B – English	4 years	No Validation
	C – Math	3 years	Validation
	D – Lab Science	2 years	Validation (Chemistry Only)
	E – Language Other than English	2 years	Validation
	F – Visual & Performing Arts	1 year	No Validation
	G – College Prep Elective	1 year	No Validation
	Subject	Years	
CDE – CA State Requirements	History/Social Science	3 years	World History, US History, Government, Economics
	English	3 years	
	Mathematics	2 years	2 years required in HS + Algebra requirement
	Science	2 years	Biological and Physical
	VPA or LOTE or CTE	1 year	
	Physical Education	2 years	
	Subject	Credits	
LAUSD Additional Requirements	Health Course	5	
	Service Learning Requirement		
	Career Pathway Selection		
	TOTAL CREDITS REQUIRED	210	



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History/Social Science

3 years required

Table 1 – Recommended course sequence (also includes Honors) to meet the requirement for History/Social Science			
9 th	10 th	11 th	12 th
	370127/28 WHG: Mod Wld AB OR 370133/34 AP Wld Hist AB	370129/30 US Hist 20th AB OR 370111/12 AP US History	370603 Prin Am Democracy OR 370605 AP Govt & Pol AND 370905 Economics OR 370906 AP Micro Econo OR 370907 AP Macro Econo

Principles of American Democracy and Economics are not necessary to meet the “a” requirement. Economics and Principles of American Democracy can satisfy the “g” requirement.

The CDE requires 3 years of social science to include World History, US History, Government and Economics.

English

4 years required

Table 2 – Required course sequence (also includes Honors) to meet the requirement for English			
9 th	10 th	11 th	12 th
230107/08 English 9AB	230109/10 English 10AB	230111 American Lit & 230201 Cont. Comp OR 230115/16 Auth. Comp AB OR 230125/26 AP English Language OR 230117/18 AP English Literature	230206 Expos Comp. OR 230207 Adv Comp AND “b” Grade 12 English Elective OR 230125/26 AP English Language OR 230117/18 AP English Literature OR 230231/32 ERWC AB

Students must be enrolled in the grade-level English courses listed (or their equivalents) for the year in which they are enrolled.

Literacy and Language and Advanced ELD are categorized as English Language Development courses by UCOP. A maximum of two semesters may be used to satisfy the “b” requirement if a grade-level English course is failed. Literacy and Language and Advanced ELD cannot be used for twelfth grade English.



Mathematics

3 years required

Table 3 – Recommended course sequence (also includes Honors) to meet the requirement for Mathematics			
9 th	10 th	11 th	12 th
310341/42 CC Algebra 1 (Year-long) OR 310233/4 Financial Algebra 1AB OR 310423/24 CC Geometry AB OR 310343/44 CC Algebra 2AB	310423/24 CC Geometry AB OR 310343/44 CC Algebra 2AB OR 310239/40 Financial Algebra 2AB OR other 2 nd year of math (see the approved courses list: http://achieve.lausd.net/Page/8039)	310343/44 CC Algebra 2AB OR other 3 rd year of Math (see the approved course list: http://achieve.lausd.net/Page/8039)	Additional years of mathematics depend on students' college and career goals (see the approved course list: http://achieve.lausd.net/Page/8039)

All course sequences listed in MEM-6458.1, *Middle and High School Mathematics Placement and Pathways* include CC Geometry AB either immediately following CC Algebra 1 or taken concurrently with it.

LAUSD policy requires students to be enrolled in mathematics courses in Grades 9 through 11.

Regardless of any validation, the CDE requires that 2 years of mathematics, including Algebra 1 (or a higher course), be successfully completed (passed with a “D” or better) in high school.

According to BUL-5325.1, *Algebra 1 End-of-Course Examination Requirement for Granting Graduation Credits in Mathematics at Middle School*, eighth grade students who take an Algebra I course will earn 10 high school graduation credits in mathematics if they meet the following criteria:

- A grade of “A” or “B” in Accelerated CC Algebra 1 and a score of “Proficient” or “Basic” in the Algebra 1 Summative Assessment, or
- A grade of “C” in Accelerated CC Algebra 1 and a score of “Proficient” in the Algebra 1 Summative Assessment.

Students who took Algebra 1 equivalent courses in grade 7 may be eligible to receive high school credits in mathematics if they meet the criteria outlined in BUL-5325.1, *Algebra 1 End-of-Course Examination Requirement for Granting Graduation Credits in Mathematics at Middle School*.



Laboratory Science
2 years required

Table 4 – Recommended course sequence (also includes Honors) to meet the requirement for Laboratory Science			
9 th	10 th	11 th	12 th
360121/2 ICS1AB (physical science) OR 360701/2 Biology AB	360701/2 Biology AB OR 360123/4 ICS2AB (biological science) OR 361401/2 Chemistry AB	361401/2 Chemistry AB OR 361501/2 Physics AB OR 361403/4 AP Chemistry OR 360707/8 AP Biology	Additional years of science depend on students' college and career goals (see the approved course list: http://achieve.lausd.net/Page/8040)

Students must complete at least one year of biological science and one year of physical science. Integrated/Coordinated Science 1 will satisfy the physical science requirement and Integrated/Coordinated Science 2 will satisfy the biological science requirement. Integrated/Coordinated Science 3 will satisfy either the biological or the physical science requirement.

The CDE requires that two years of science, one year of biological science and one year of physical science, be successfully completed (passed with a “D” or better) in high school. Validation will not meet the CDE requirement.

Language Other than English (LOTE)

2 sequential years (4 sequential semesters) required, in the same language

Table 4 – Recommended course sequence (also includes Honors) to meet the requirement for LOTE			
9 th	10 th	11 th	12 th
LOTE 1 OR LOTE 2	LOTE 1, LOTE 2 OR LOTE 3	LOTE 2 OR LOTE 3 Additional years of LOTE depend on students' college and career goals.	Additional years of LOTE depend on students' college and career goals.


Spanish for Spanish Speakers 1AB with a mark of “D” or better satisfies the LOTE requirement for LAUSD only.

The LOTE requirement may also be satisfied through examination. Attachment B identifies six examination options for students to demonstrate proficiency in LOTE.

UCOP approved LOTE courses completed in Grades 7 and 8 may be used to satisfy the LAUSD graduation requirement.




Visual and Performing Arts (VPA)
1 year required in the same discipline

Table 6 – Recommended course sequence (also includes Honors) to meet the requirement for Visual and Performing Arts			
9 th	10 th	11 th	12 th
VPA Same discipline	 This requirement can be met at any grade level		Additional years of VPA depend on students' college and career goals.

Disciplines are dance, music, theater, and visual arts.

College Prep Elective
1 year required

Table 7 – Recommended course sequence (also includes Honors) to meet the requirement for a College Prep Elective			
9 th	10 th	11 th	12 th
College Prep Elective	 This requirement can be met at any grade level		Additional years and subject choices depend on students' college and career goals (see the approved course list: http://achieve.lausd.net/Page/8043)

Students must satisfy this requirement by completing two semesters from the list of “g” approved courses: <http://achieve.lausd.net/Page/8043>. No introductory level courses in subject areas “c”, “e” and “f” may be used to meet the “g” requirement. If a student completes a course from the “a-f” subject areas beyond the minimum “a-g” requirements, this course may be used to satisfy the “g” requirement.

Economics and Principles of American Democracy can satisfy the “g” requirement.



Physical Education Course Requirement

2 years required

Table 8 – Recommended course sequence to meet the requirement for PE			
9 th	10 th	11 th	12 th
330105/06 ADV PE 1AB	330121/22 ADV PE 2AB		Additional years of PE depend on students' college and career goals.
	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> ADV PE 2AB can be taken in Grades 10-12 </div>		

All students are required to participate in a physical education program (California Education Code 51222 and 51241). For specific service delivery options, refer to BUL-2528.1, *Physical Education Programs Grades K-12* and REF-6082.0, *Student Physical Education Exemption Letter*. Students in Grade 9 are to be enrolled in Physical Education Course ADV PE 1AB. All ninth grade students are expected to participate in the state mandated physical fitness test (Fitnessgram®).

To complete the PE requirement, the district recommends two options:

- Option 1: All ninth grade students are to be enrolled in ADV PE 1AB (330105/06). Students must also take ADV PE 2AB (330121/22) in Grade 10. Students must continue to take PE in Grades 11 and 12, unless they pass the physical fitness test.
- Option 2: For schools with lower numbers of students, any student in Grades 9 and 10, could be put in ADV PE 1AB or ADV PE 2AB where the students would receive all eight content areas over the course of two years. Students must continue to take PE in Grades 11 and 12, unless they pass the physical fitness test.

School-sponsored, CIF-sanctioned, interscholastic competitive athletics can be used for physical education graduation credit. During the off-season, athletes can be enrolled in an Advanced Conditioning course (ADV COND, 330205), rather than one of the required courses listed in Options 1 and 2. The Advanced Conditioning course must include training for the appropriate sport as well as any of the state required PE content areas (see <http://www.cde.ca.gov/ci/pe/>) not included in the sport. Students enrolled in winter season sports, or both a fall and spring sport are not required to be enrolled in Advanced Conditioning. (See Attachment G for a table of which course to schedule in each semester.)

Cheerleading, Drill Team, Dance, Aerobics, Golf, Badminton, Tennis, Basketball, Soccer, and other physical education single subject courses are elective courses and do not meet the physical education criteria. See Bulletin 2528.1, *Physical Education Programs - Grades K-12*.



Health Requirement

1 semester required

No validation

Table 9 – Recommended course sequence to meet the requirement for Health			
9 th	10 th	11 th	12 th
260103 HEALTH SH			
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Health SH is frequently scheduled in grade 9, but may be scheduled in any year. </div>			

Pilot and Partnership schools have other options to meet the health requirement. (Refer to the Pilot School Manual or Partnership MOU for more details regarding the health requirement).

Non-Course Requirements

No validation

Table 10 – Non-course Requirements			
9 th	10 th	11 th	12 th
Career Pathway			
			Service Learning
			210 Numerical Credits

Career Pathway Requirement

During the ninth grade, students shall be given the opportunity to explore and evaluate interests, skills, talents, and abilities, and an opportunity to identify the industries and careers that they would like to pursue. Career exploration can be done via ConnectEd Studio’s ECCCO on-line curriculum, career fairs, worksite tours, work-based learning activities and websites like MyNextMove.org, CareerCruising.com. Advisory periods, homeroom and counseling sessions are all options for delivering this exploration and assessment. As part of the annual Individual Graduation Plan (IGP) meeting, counselors will document the student's chosen career pathway, which must be aligned to CTE courses and career pathways available at the school site. Please refer to REF-911, *Career Pathways Graduation Requirement*. The Career Pathway must be documented in MiSiS.



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Service Learning Requirement

Students are expected to complete a service-learning experience that is integrated into the academic course curriculum. It must contain these 5 elements: Core Academic Learning, Meaningful Service, Student Voice, Reflection, and Collaboration. For details please see REF-3605, *Service-Learning Graduation Requirement*. Completion of the Service Learning requirement must be documented in MiSiS.

210 Numerical Credit Requirement

Students must accumulate a total of 210 credits to meet the numerical credit requirement. Students will receive 5 numerical credits for semester-long courses passed with a grade of “D” or better. A year-long course passed with a grade of “D” or better earns 10 numerical credits.

Note: Requirements satisfied through validation and examination do not yield numerical credits.

III. VALIDATION AND SUBSTITUTION RULES

A. Validation

LAUSD has adopted validation rules that follow those used for CSU admissions requirements. Validation occurs when a student has successfully completed advanced work (earning a grade of “C” or better) in an area of sequential knowledge. In this case, the student is presumed to have achieved proficiency in the lower-level coursework (e.g., Spanish 2B, successfully completed with a grade of “C” or better, validates Spanish 1A, 1B, and 2A).

B. Validation Limitations

1. Students do not earn numerical credits for requirements satisfied through validation.
2. Validation rules do not apply to CDE minimum high school graduation requirements.
3. Validation does not apply to the LAUSD requirement that students be enrolled in mathematics courses in Grades 9, 10 and 11.
4. For admissions criteria for colleges and universities, refer to the institutions’ websites and/or documentation to ensure that students will satisfy specific college admissions requirements.

C. Validation of Mathematics Courses

1. A grade of “C” or better in the second semester of a yearlong math course will validate a “D” or “Fail” in the first semester. Additionally, a grade of “C” or better in the second semester of an advanced math course, such as Pre-Calculus, AP Calculus, or H Advanced Math, will validate the “c” requirement.
2. A grade of “C” or better in Statistics or AP Statistics will validate only Algebra I and Algebra II, not Geometry.



D. Validation of Language Other Than English (LOTE) Courses

1. A grade of “C” or better in a higher-level course validates a lower-level course in the same language. A higher-level LOTE course can validate the appropriate number of years based on the level. Refer to the College and Career website at <http://achieve.lausd.net/Page/8041> to determine the LOTE level. For information on demonstrating LOTE proficiency by examination, see Attachment B.
2. LOTE Exams and Subject matter tests do not meet the CDE requirements and will not yield LAUSD numerical credits.

E. Validation of Chemistry Courses

A grade of “C” or better in the second semester will validate a grade of “D” or “Fail” in the first semester of Chemistry.

F. Substitution Rules for English Courses

Students may substitute LAUSD required courses in the area of “b”, English, only after the appropriate grade-level district-approved English course has been attempted. Literacy and Language and Advanced ELD are categorized as English Language Development courses by UCOP. Although these courses are approved by UCOP to meet the “b” requirement, a maximum of two semesters may be used to satisfy the LAUSD “b” requirement. Literacy and Language and Advanced ELD cannot substitute for twelfth grade English. For a list of LAUSD approved courses from the “b” subject area, visit the College and Career website: <http://achieve.lausd.net/Page/8022>.

IV. NUMBER OF REQUIRED COURSES AND MINUTES

- A. All students must be enrolled in a full schedule of classes each semester of high school to maximize student opportunities for learning. Students must be enrolled in all periods that are part of the school’s regular program, regardless of the bell schedule.
- B. The only exceptions to the above are:
1. A twelfth grade student who is on track for completing all of the requirements for graduation, and is enrolled in Work Experience, may attend high school for a minimum of 240 minutes per day in the last semester before graduation, upon the written request of a parent or legal guardian or upon his or her own request if the pupil is 18 years of age or over. (California Education Code 46147/LAUSD Policy).
 2. An eleventh or twelfth grade student who is enrolled part time in college classes (with prior approval of the school), for which academic credit will be provided, may attend high school for a minimum of 240 minutes per day (California Education Code 46146/LAUSD policy).
 3. A student with an IEP, who has been granted approval by his or her counselor and IEP team to participate in courses or programs at an



Adult Education Site or LAUSD Career/Transition Center or to participate in an LAUSD approved work experience program or transition related program, may attend high school for a minimum of 180 minutes per day. Adult education, including courses taken at Occupational Centers and Skill Centers may be counted as instructional time for students with an IEP. Instructional minutes can be combined across sites and include transportation between District approved sites.

4. Parent permission is required for any student who meets the exceptions listed above and is placed on a shortened schedule. See Attachment C for the Parent Authorization Form. Schools are responsible for collecting documentation that students are enrolled in college or a work experience program. Any student who meets the exemptions above can have his or her approval to have a shortened school day revoked by the principal or designee at any time.

V. CREDIT FOR SCHOOL SERVICE, SIMILAR COURSES, AND REPEATED COURSES

- A. School Service courses are reserved only for Grade 12 students who are on track to graduate and meet all of the criteria outlined in REF-5886.0, *Student Enrollment in Service Courses*. Students in Grades 9 through 11 shall not be enrolled in a service class. Schools must ensure that students meet the enrollment criteria for Service. The student's parent, counselor, and administrator must sign the Parent Authorization Form, Attachment D, and keep the documentation on file. This must also be recorded in MiSiS in "Counseling Communications." Click "add new record," and check Program Scheduling. In the Comment box, note that the service agreement has been signed and returned on specific date.
- B. Starting in 2016-2017, Assembly Bill 1012 (AB1012) allows the assignment of students to such courses without "educational content" only if three conditions are met: 1) the pupil's parent/guardian has consented in writing to such assignment; 2) a school official has determined that the pupil will benefit from being assigned to such a course; and 3) the principal or assistant principal has stated in a written document maintained at the school that for the relevant school year, that no students are assigned to those classes unless the school has met the above conditions. However, the legislation also states that under no circumstances shall a school district assign a pupil to a course period without educational content "because there are not sufficient curricular course offerings for the pupil to take during the relevant period of the designated school day."
- C. AB 1012 further provides the same conditions when a student is scheduled in a course which he or she has previously completed and for which he or she has previously received a grade of "C" or better. See Attachment E.



- D. These conditions (i.e., parent consent and school official determination that the pupil will benefit from the course) do not apply to alternative schools, community day schools, continuation high schools, and opportunity schools.
- E. Schools assigning Service classes, other similar classes or repeated classes to students must record the parent permission and administrator verification form (Attachment D or E) for every student and keep it on file.

VI. REQUIRED BENCHMARKS TO BE CONSIDERED ON TRACK IN EACH GRADE LEVEL

To earn a high school diploma, a student must satisfactorily complete the required “a-g” courses with a grade of “D” or better in addition to satisfying the CDE and additional LAUSD requirements. For students to be considered “on track” to graduate, they must earn a grade of “D” or better in the “a-g” grade level courses and the required numerical credits for that grade level (see above). To be considered eligible for UC or CSU admission, a student must earn a grade of “C” or better in “a-g” courses.

Grade Level Benchmarks			
9 th grade	10 th grade	11 th grade	12 th grade
1 • B English	1 • A World History	2 • A US History	3 • A Prin Am Dem • G Economics
1 • C Math	2 • B English	3 • B English	4 • B English
1 • PE	2 • C Math	3 • C Math	1 • F Vis & Perf Art
1 • PE	1 • D Bio or Phys Sci	3 • C Math	1 • G Elective
✓ • Career Pathway	1 • E LOTE	2 • D Bio or Phys Sci	1 • G Elective
	2 • PE	2 • E LOTE	✓ • Service Learning
	½ • Health		
50 Credits	105 Credits	160 Credits	210 Credits



VII. REQUIRED CREDIT TO PROMOTE FROM ONE GRADE LEVEL TO THE NEXT

Grade level promotion is based solely on the numerical credits earned. In order to promote to the next grade level, students must earn the total number of credits required as indicated in the chart below:

Grade 10	Grade 11	Grade 12
50 credits	105 credits	160 credits

Grade level promotions are to be completed by fall norm day. Eleventh grade students who have earned 180 credits (170 credits on 4x4 schedule) by the beginning of the spring semester and who are on track to graduate at the end of the spring semester may be promoted to twelfth grade.

VIII. ADULT SCHOOL CREDIT

Students may complete “a-g” courses in adult school. Schools need to verify that courses completed have received the appropriate “a-g” designation by checking the adult school’s approved “a-g” Course List on the UCOP web site: <https://hs-articulation.ucop.edu/agcourselist#/list/search/institution>. Refer to BUL-1757.2, *Equivalent Academic Courses in Adult Education for Senior High School Diploma Credit*.

IX. YEAR OF THE DIPLOMA

- A. When a student enters an LAUSD high school in Grade 9 for the first time, the graduation year is set in MiSiS. Refer to REF-1963.1, *Graduation Year Guidelines to Determine Requirements for the Diploma* and MiSiS for additional information. Students must meet the graduation requirements of the school year listed on the diploma.
- B. If a student completes the graduation requirements at the end of summer school or intersession, or at the end of the fall semester following the graduation year (identified in MiSiS), he or she will receive the diploma with the previous June graduation date and be held to the graduation requirements of that school year.
- C. With the approval of the principal, students may continue to work on graduation requirements up to one year after the end of the fall semester following the original expected graduation date. These students must be continuously enrolled and must make adequate academic progress to maintain their enrollment. The “Graduation Requirements Year” field is not changed, and these students must meet the graduation requirements of their entering cohort. Please refer to REF-1963.1 for additional



information regarding students at Options Schools; English Learners; foster, probation and homeless students; and students with disabilities.

X. STUDENTS WITH DISABILITIES

A. Waivers and Exceptions

Students with disabilities working toward a diploma are required to meet the same graduation standards as their non-disabled peers. Certain waivers and exemptions are available to eligible students with disabilities with an IEP to allow them to remain eligible for graduation with a high school diploma. The IEP team does not have the authority to grant waivers beyond those defined in District policy. Please refer to the following District policies for additional guidelines and procedures for waivers:

1. Algebra 1: See REF-5982.1, *Algebra 1 Waiver Procedures for Students with Disabilities*.
2. Algebra 2: See BUL-6257.1, *High School "A-G" Requirements and Students with Disabilities*.
3. LOTE (Languages Other Than English): All students must be enrolled in year one of a LOTE course. Students with disabilities in the class of 2016 – 2019 only have an option to receive an exemption from the first year of LOTE if they are enrolled for the full year and, despite all efforts and reasonable support, are not successful. An exemption from the second year of LOTE is also possible. See BUL-6257.1, *High School "A-G" Requirements and Students with Disabilities*.
4. Physical Education: See BUL-2457.1, *Physical Education Exemptions*.

B. Certificate of Completion

Students with disabilities who do not complete all of the requirements for a diploma are eligible for a Certificate of Completion, including students who receive services from the Resource Specialist Program, Related Services, and Special Day Programs. Students who participate in the Alternate Curriculum are not programmed into courses that earn graduation credit, and therefore these students are not eligible for a diploma. See REF-4160.0, *Course Codes for High School Students Participating in the District Alternate Curriculum* for the list of high school alternate curriculum course codes. See REF-6056.3, *Issuance of Diplomas or Certificates of Completion for All Eligible Grade 12 Students with Disabilities* for guidelines on issuing Certificates of Completion.



XI. ENGLISH LEARNER STUDENTS

Per state and federal regulations, English Learners who have not yet met reclassification criteria are required to have an English Language Development class. Literacy & Language and Advanced ELD are categorized as English Language Development courses by UCOP. Although these courses are “b” approved, a maximum of two semesters may be used toward satisfaction of the “b” requirement. These courses, if not used to satisfy the “b” requirement, can also be used for “g” credit. English Learners who are newcomers enrolling in high school as their first school experience in the United States may remain in high school until graduation requirements are met or through the age of 21, whichever comes first, as long as academic progress sufficient to meet the graduation requirements is made.

XII. FOSTER, HOMELESS, AND PROBATION STUDENTS

A. Legislation

On September 23, 2013, AB 216 was passed and approved by the Governor to amend Section 51225.3 of, and add Section 51225.1 to the Education Code, relating to high school graduation for students in foster care. As of January 1, 2015, Assembly Bill 1806 (AB 1806) was signed into law, revising section 51255.1 of the Education Code, extending these provisions to homeless youth. Students who qualify for AB 167/216 and AB 1806 are youth in foster care, identified as homeless, or on probation at the time of a school transfer. To be considered a youth in foster care for purposes of AB 167/216 graduation, the youth must be subject to Welfare and Institutions Code (WIC) Sections 300 or 309 petition, regardless of where they live. To be considered a probation youth for purposes of AB 167/216 and AB 1806 graduation, the youth must be subject to a petition under WIC Section 602, regardless of where they live. A youth is considered a WIC 602 youth as soon as he or she is charged with a crime in delinquency court; he or she does not need to be found guilty or placed on probation.

B. Provisions

1. Foster, homeless or probation youth who transfer between schools any time after the completion of their 2nd year of high school are exempt from all coursework and other requirements adopted by the school district that are in addition to California coursework requirements for graduation, unless the district determines that the student is reasonably able to complete the local requirements by the end of the student’s 4th year of high school.



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2. If a school determines that a student is reasonably able to complete the school district's graduation requirements within a 5th year of high school:
 - a. The school shall inform the student of his or her option to remain in school for a 5th year to complete the school district's graduation requirements.
 - b. The school shall notify the student and the education rights holder about the effect this will have on his or her ability to gain admission to a postsecondary educational institution.
 - c. The school shall provide information about transfer opportunities available through the California Community Colleges.
 - d. The school shall permit the student to attend a 5th year of high school to complete the district's graduation requirements upon agreement with the student, if the student is 18 years or older, or with the education rights holder if the student is under 18 years of age.
3. The number of credits earned or the length of the student's school enrollment are to be used to determine whether the student is in his or her 3rd or 4th year.
4. Schools must notify the holder of education rights, the youth, and the youth's social worker within 30 days of a transfer of the exemption and whether the student qualifies for the exemption.
5. Foster, homeless and probation youth who meet the eligibility criteria for exemption under AB 167/216 and AB 1806 and complete the state graduation requirements before the end of their 4th year in high school are entitled to remain in attendance at their school. The school shall not require or request that the students graduate before the end of their 4th year of high school.
6. Schools must notify eligible students that any course requirements waived under AB 167/216 and AB 1806 will affect the pupil's ability to gain admission to a postsecondary education institution and shall provide information about transfer opportunities available through the California Community Colleges.
7. Students who meet the eligibility criteria for exemption under AB 167/216 and AB 1806 shall not be required to accept the exemption and are entitled to remain in attendance at their school. Foster, homeless and probation youth may not be denied enrollment in, or the ability to complete courses for which they are otherwise eligible, including courses necessary to attend an institution of higher education.
8. If an eligible student is not exempted from local graduation requirements or has previously declined the exemption, the school shall exempt the student at any time if the student requests an exemption and the student qualifies for the exemption.
9. If an eligible student is exempted from local graduation requirements, a school shall not revoke the exemption.



10. If an eligible student is exempted from local graduation requirements, the exemption shall continue to apply after the termination of the court's jurisdiction over the student while he or she is enrolled in school or if the student transfers to another school or school district.
11. Neither schools, officials, students, educational rights holders, social workers, nor probation officers may require or request that students in foster care, homeless, or on probation transfer to another school in order to qualify the student for an exemption.

C. CDE Minimum High School Graduation Requirements

The minimum graduation requirements for eligible students in foster care, homeless students or students on probation as required by the CDE are the following number of courses in the subjects specified, each course having a duration of one year, unless otherwise specified:

1. Three courses in social studies, including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics; and a one-semester course in Economics.
2. Three courses in English.
3. Two courses in mathematics. Algebra 1, or an advanced Algebra course, must be completed in Grades 6-12.
4. Two courses in science, including biological and physical sciences.
5. One course in visual and performing arts, or LOTE, or Career and Technical Education (CTE).
6. Two courses in physical education, unless the pupil has been exempted pursuant to the provisions of this code. Refer to Bul-2457.1, *Physical Education Exemptions* for guidelines.

Students must complete the CDE requirements with a grade of "D" or better. In many cases, completion of an "a-g" course will also satisfy the CDE requirement.

If the principal, or designee, and the counselor determine that a foster, homeless or probation student has met the requirements listed in AB 167/216 and AB 1806 and will graduate and receive a diploma meeting the minimum CDE requirements, this information should be noted in the cumulative record and MiSiS. Refer to BUL-6718.0, *Educational Rights and Guidelines for Youth in Foster Care, Experiencing Homelessness and/or Involved in the Juvenile Justice System*.

XIII. INTERNATIONAL BACCALAUREATE PROGRAMS

International Baccalaureate (IB) courses meet district and CDE graduation requirements, and specific "a-g" requirements for UC/CSU eligibility. For



example, courses 108015/6, IB BIO SL A/B, meet the district and CDE requirements for biological science, and the UC/CSU requirement for laboratory science. For specific application of IB courses to district and CDE graduation requirements, or to college eligibility requirements, contact your Local District Counseling Coordinator, or the Advanced Learning Options office in the Division of Instruction: <http://achieve.lausd.net/Page/1150>.

XIV. FORMAL COMPLAINT RESOLUTION

The District's Uniform Complaint Procedures (UCP) may be used to report noncompliance with applicable state and federal laws and regulations and/or to appeal District decisions regarding such complaints. UCP brochures and complaint forms are available at all school sites and on the District's website at <http://achieve.lausd.net/Page/3655> in the primary languages of the school community. Complainants are encouraged, where possible, to try to resolve their complaints directly at the school or work site or with their Local District. A UCP complaint must be filed by way of the Uniform Complaint Procedures as written in Title 5 of the California Code of Regulations §§4600-4687. For more information regarding filing a complaint under the District's Uniform Complaint Procedures, contact the District's Educational Equity Compliance Office at (213) 241-7682.

AUTHORITY: This is a Los Angeles Unified School District policy that is in alignment with the California Education code and the "a-g" requirements of the California State University.

RELATED RESOURCES: BUL-1757.2, *Equivalent Academic Courses in Adult Education for Senior High School Diploma Credit*
BUL-2457.1, *Physical Education Exemptions*
BUL-2513.1, *Enrolling Students in "A-G" Required Courses*
BUL-2528.1, *Physical Education Programs - Grades K-12*
BUL-2533.1, *Procedures for Granting Credit and Achievement Marks in Foreign Language*
BUL-2537.6, *Individualized Graduation Plan (IGP) for all Secondary Students*
BUL-4723.3, *Procedures for Administering the Spanish Equivalency Examination and Guidelines for Placement*
BUL-6257.1, *High School "A-G" Requirements and Students with Disabilities*
MEM-6458.1, *Middle and High School Mathematics Placement and Pathways*
REF-911.2, *Career Pathway Graduation Requirement*
REF-1963.1, *Graduation Year Guidelines to Determine Requirements for the Diploma and for SIS Records*
REF-3605.0, *Service Learning Graduation Requirement and SIS Data Entry*
REF-5670.2, *Online Programs for Secondary Schools*



LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

REF-5679.0, *Procedure for Notifying Students in Foster Care of the Exemption to Graduation Requirements (AB 167)*

REF-5982.1, *Algebra I Waiver Procedures for Students with Disabilities*

REF-6056.3, *Issuance of Diplomas of Certificates of Completion for All Eligible Grade 12 Students with Disabilities*

REF-6082.0, *Student Physical Education Exemption Letter*

NCAA: <http://www.ncaapublications.com/productdownloads/CBSA16.pdf>

ASSISTANCE: For additional information, contact your Local District Counseling Coordinator at the following Local Districts:

- Local District Central (213) 241-0100
- Local District East (323) 224-3100
- Local District Northeast (818) 252-5400
- Local District Northwest (818) 654-3600
- Local District South (310) 354-3400
- Local District West (310) 914-2100

or the Office of Academic and Counseling Services at (213) 241-7510.



LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

ATTACHMENT A

Comparison Chart of LAUSD High School Graduation Requirements and CSU, UC, Private and Community Colleges						
Subject	LAUSD HIGH SCHOOL GRADUATION (Grade of "D" or better is required)	CALIFORNIA STATE UNIVERSITY (Grade of "C" or better is required)	UNIVERSITY OF CALIFORNIA (Grade of "C" or better is required)	PRIVATE COLLEGES (Grade of "C" or better is required)	COMMUNITY COLLEGES	
Subject Requirements and Non-Course Requirements	"A" Social Sciences	3 years: World History AB US History AB Principles Am Democracy Economics	2 years: 1 year – World Hist., Geog. Culture from "A" or "G" 1 year – US Hist. or ½ US Hist. and ½ Prin. Am Dem	2 years: 1 year – World History, Geog. Culture from "A" 1 year – US Hist. or ½ US Hist. and ½ Prin. Am Dem	2-3 years: World History US History Prin. Am Dem	No Subject Requirements
	"B" English	4 years English 9AB English 10AB Am Lit/Cont. Comp ERWC AB or Expo Comp/English Elective	4 years	4 years	4 years	
	"C" Mathematics	3 years Algebra 1 Geometry AB Algebra 2AB (In addition to middle school math, students must enroll in math in Grades 9-11)	3 years Algebra 1 Geometry AB Algebra 2AB <i>Validation rules apply*</i>	3 years Algebra 1 Geometry AB Algebra 2AB <i>Validation rules apply*</i> <i>Geometry AB must be attempted to use an ADV Level math course to validate the entire math requirement</i>	3-4 years College Preparatory mathematics each school year	
	"D" Science	2 years 1 year – Biological 1 year – Physical	2 years 1 year – Biological from "D" or "G" 1 year – Physical from "D" or "G"	2 years 2 out of the 3 categories of Biology, Chemistry and Physics	3-4 years Lab Sciences	Students are most successful when they continue to take college preparatory courses. Students are also encouraged to enroll in honors, Advanced Placement and other rigorous courses
	"E" Language other than English (LOTE)	2 years Same language <i>Validation rules apply*</i>	2 years Same language <i>Validation rules apply*</i>	2 years Same language <i>Validation rules apply*</i>	3-4 years Same language	
	"F" Visual & Performing Arts (VPA)	1 year Same discipline	1 year Same discipline	1 year Same discipline and in sequence	VPA courses may count as electives	
	"G" College Prep Elective	1 year No introductory courses	1 year No introductory courses	1 year No introductory courses	College preparatory courses in area of interest	
	Physical Education	2 years				
	Health	1 semester				
	Service Learning Project	Verified and recorded in MiSiS				
	Career Pathway Selection	Verified and recorded in MiSiS				
	Total Credits	210				
	Additional requirements		Min GPA: 2.0 SAT or ACT EPT/MPT	Min GPA: 3.0 SAT or ACT SAT Subject Tests	Min GPA: varies SAT or ACT SAT Subject Tests	
*Validation applies only with marks of "C" or better						



**DEMONSTRATING LANGUAGE PROFICIENCY IN A LANGUAGE OTHER THAN ENGLISH (LOTE)
THROUGH EXAMINATION**

Students may demonstrate proficiency and meet the LOTE requirement through one of the following exams:

- AP exam in a language other than English passed prior to the end of Grade 12 (including middle school, if applicable), regardless of whether the student was enrolled in an AP world language course.
- IB exam in a language other than English passed prior to the end of Grade 12 (including middle school, if applicable).
- LAUSD Spanish Equivalency Examination. Go to <http://achieve.lausd.net//Domain/296#spn-content>.
- Proficiency exam administered by an accredited college. Note that not all universities provide examinations to high school students.
- SAT Subject Test in a language other than English or SAT Subject Test in a language other than English with Listening passed prior to the end of Grade 12.
- School-developed examination – a student may demonstrate proficiency in a LOTE by taking an oral and written examination given by the world languages department of an LAUSD school that offers UC-approved "E" (LOTE) courses in the LOTE being assessed.

Note: Although students may meet the LOTE requirement per validation rules through the examination options listed above, exams do not yield LAUSD credit. Refer to BUL 2533.1 *Procedures for Granting Credit and Achievement Marks in World Languages* for more information on meeting the LOTE requirement through examination and on how to enter passing tests scores in MiSiS.



LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

ATTACHMENT C

Permission for Early Dismissal

Dear Parent/Guardian

Your child is requesting **permission to leave campus early**. We are legally responsible to inform you of the pending request.

Only 11th and 12th grade students may request early dismissal if they meet ALL of the following:

- fulfilled their grade level graduation requirements
- in good standing
- enrolled in an approved college course or enrolled in a work experience education program (*Student employment alone does not constitute enrollment in a work experience program*).
- A student with an IEP, who has been granted approval by their counselor or IEP team to participate in courses or programs at an Adult Education Site or LAUSD Career/Transition Center or to participate in an LAUSD approved work experience program or transition related program, may attend high school for a minimum of 180 minutes per day. Adult education, including courses taken at Occupational Centers and Skill Centers may be counted as instructional time for students with an IEP. Instructional minutes can be combined across sites and include transportation between District approved sites.

If your child attends an off-site class **with your approval**, he/she must meet the following requirements:

- Obtain counselor's approval and signature prior to enrollment; otherwise, credit may not be granted.
- Forward verification of enrollment within ten (10) school days to their counselor
- Forward transcript of final grade(s) to their counselor upon completion of the class

All students must

- Obtain parent's approval/signature
- Show appropriate validation of early leave (e.g. sticker affixed to the back of the student's photo ID) upon request by any school or law enforcement official.

Return completed form and a copy of your student schedule **with** photo ID in person to [*principal or designee*] in the [*office name*] Office

.....**Cut Along Dotted Line; Return Bottom Half**

ID# _____

I authorize [name of school] to release my son/daughter early from the school site and assign him/her to a "Home" period in order to attend a college course or work experience program. I understand that I am taking full responsibility for him/her upon leaving the school campus and absolve the school of any responsibility.

Student (Print name) _____ Grade _____ Semester/Quarter: _____

For (Circle Reason) Work Experience Course College Class

Period(s) Released: _____

Telephone No. _____ Emergency Phone No. _____

Parent Name (Print) _____ Parent Signature _____

For Office Use:

It has been determined and agreed by the school staff signatures below that the student above will benefit from the class assignment of "Home" in order to attend a college course or work experience program. This will also be documented in the Counseling Communication field in MiSiS.

Counselor _____ Administrator _____

Home room/ advisory room _____

Sticker # (if applicable) _____ Date _____



LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

ATTACHMENT D

Permission to Enroll in Service Class or Other Similar Class

Dear Parent/Guardian,

Your child is requesting **permission to enroll in a Service class**. We are legally responsible to inform you of the pending request. **Only 8th and 12th grade students may enroll in Service classes as outlined in Reference Guide 5886.1 if they meet ALL of the following:**

- fulfilled their grade level graduation requirements
- in good standing

All students must

- Obtain parent's or guardian's approval/signature
- Obtain counselor and administrator approval/signature

Return completed form and a copy of the student's schedule **with** photo ID in person to [*principal or designee*] in the [*office name*] Office

.....**Cut Along Dotted Line; Return Bottom Half**.....

ID# _____

I authorize [name of school] to enroll my son/daughter in a Service class (or other similar class with no curricular assignments).

Student Name (Print)	_____	Grade	_____	Semester/Quarter	_____
Student Signature	_____				
Service Class Title	_____	Room/Period/Teacher:	_____		
Parent Name (Print)	_____	Signature	_____	Date	_____

For Office Use:

It has been determined and agreed by the school staff signatures below that the student above will benefit from this type of class assignment. This will also be documented in the Counseling Communication field in MiSiS.

Counselor	_____	Date	_____
Administrator	_____	Date	_____



LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

ATTACHMENT E

Permission to Enroll in a Repeated Class

Dear Parent/Guardian,

Your child is requesting **permission to enroll in a class that has been previously passed with a grade of “C” or better.** We are legally responsible to inform you of the pending request. **Students may enroll in repeated classes if they meet ALL of the following:**

- fulfilled their grade level graduation requirements
- in good standing

All students must

- Obtain parent’s approval/signature
- Obtain counselor and administrator approval/signature

Student will not be granted credit for the repeated class.

Return completed form and a copy of student’s schedule **with** photo ID in person to [*principal or designee*] in the [*office name*] Office

.....**Cut Along Dotted Line; Return Bottom Half**

ID# _____

__I authorize [name of school] to enroll my son/daughter in a class that has been passed with a grade of C or better and will be repeated for the purpose of improving a lower grade. I acknowledge that this repeated class will not grant any credit to the student’s total credits.

Student Name (Print)	_____	Grade	_____	Semester/Quarter	_____
Student Signature	_____				
Repeating Class	_____	Room/Period/Teacher:	_____		
Parent Name (Print)	_____	Signature	_____	Date	_____

For Office Use:

It has been determined and agreed by the school staff signatures below that the student above will benefit from the repeated class assignment. This will also be documented in the Counseling Communication field in MiSiS.

Counselor	_____	Date	_____
Administrator	_____	Date	_____



**LOS ANGELES UNIFIED SCHOOL DISTRICT
POLICY BULLETIN**

ATTACHMENT F

Model of High School Schedule to Meet Graduation Requirements for the Graduating Classes of 2016-2019

SUBJECT	GRADE 9	GRADE 10	GRADE 11	GRADE 12
History/ Social Science		World History and Geography: Modern World AB or AP World History AB (<i>"A" Requirement</i>)	US History AB or AP US History AB (<i>"A" Requirement</i>)	Principles of American Democracy or AP Government & Politics (<i>"A" Requirement</i>) Economics or AP Economics (<i>"G" Requirement</i>)
English	English 9 AB (<i>"B" Requirement</i>)	English 10 AB (<i>"B" Requirement</i>)	American Literature & Contemporary Composition or AP English Language & Composition AB (<i>"B" Requirement</i>)	One semester Expository Composition or Advanced Composition and one semester approved literature course or Expository Reading & Writing AB or AP English Literature & Composition AB or AP English Language & Composition AB (<i>"B" Requirement</i>)
Mathematics	CC Algebra 1 AB or CC Geometry AB or CC Algebra 2 AB (<i>"C" Requirement</i>)	CC Geometry AB or CC Algebra 2 AB or PreCalculus (<i>"C" Requirement</i>)	CC Algebra 2 AB or PreCalculus or Statistics AB (If CC Geometry and CC Algebra 2 have been taken and passed) AP Calculus AB or BC AP Statistics AB (<i>"C" Requirement</i>)	PreCalculus AB AP Calculus AB or BC or AP Statistics AB (<i>"C" Requirement</i>)
Science	Integrated/Coordinated Science 1AB (<i>"G" Requirement</i>) or Biology AB (<i>"D" Requirement</i>)	Biology AB or AP Biology AB Chemistry AB or AP Chemistry AB or Integrated/Coordinated Science 2AB (<i>"D" Requirement</i>)	Chemistry AB or AP Chemistry AB Physics AB or AP Physics AB or Integrated/Coordinated Science 3AB (<i>"D" Requirement</i>)	AP Biology AB or Chemistry AB or AP Chemistry AB Physics AB or AP Physics AB or AP Physics BC or Integrated/Coordinated Science 3AB (<i>"D" Requirement</i>)



**LOS ANGELES UNIFIED SCHOOL DISTRICT
POLICY BULLETIN**

ATTACHMENT G

Scheduling CIF-sanctioned athletics courses

Season	Sport	Fall Semester Course		Spring Semester Course	
		Course #	Course Title	Course #	Course Title
Fall	Cross Country	330911	CROSS C, FR/SO	330205	ADV COND
Fall	Cross Country	330910	CROSS C, JV	330205	ADV COND
Fall	Cross Country	330909	CROSS C, VAR	330205	ADV COND
Fall	Football	330914	FOOTBALL FR/SO	330205	ADV COND
Fall	Football	330913	FOOTBALL, VAR	330205	ADV COND
Fall	Golf	330917	GOLF, VAR GIRL	330205	ADV COND
Fall	Tennis	330933	TENNIS, V GIRL	330205	ADV COND
Fall	Volleyball	330945	VLLYBL FR/SO G	330205	ADV COND
Fall	Volleyball	330944	VLLYBL JV GIRL	330205	ADV COND
Fall	Volleyball	330943	VLLYBL, V GIRL	330205	ADV COND
Fall	Waterpolo	331007	WATERPOLO V BO	330205	ADV COND
Winter	Basketball	331001	BSKTBL F/S BYS	331001	BSKTBL F/S BYS
Winter	Basketball	331003	BSKTBL F/S GRL	331003	BSKTBL F/S GRL
Winter	Basketball	330906	BSKTBL, JV BOY	330906	BSKTBL, JV BOY
Winter	Basketball	330908	BSKTBL, JV GRL	330908	BSKTBL, JV GRL
Winter	Basketball	330905	BSKTBL, V, BOY	330905	BSKTBL, V, BOY
Winter	Basketball	330907	BSKTBL, V, GRL	330907	BSKTBL, V, GRL
Winter	Soccer	330924	SOCCER, JV BOY	330924	SOCCER, JV BOY
Winter	Soccer	330926	SOCCER, JV GRL	330926	SOCCER, JV GRL
Winter	Soccer	330923	SOCCER, V BOYS	330923	SOCCER, V BOYS
Winter	Soccer	330925	SOCCER, V GIRL	330925	SOCCER, V GIRL
Winter	Waterpolo	331009	WATERPOLO V GI	331009	WATERPOLO V GI
Winter	Wrestling	330949	WRESTLING V GI	330949	WRESTLING V GI
Winter	Wrestling	330948	WRESTLING, JV	330948	WRESTLING, JV
Winter	Wrestling	330947	WRESTLING, VAR	330947	WRESTLING, VAR
Spring	Baseball	330205	ADV COND	330904	BASEBALL, JV
Spring	Baseball	330205	ADV COND	330903	BASEBALL, VAR
Spring	Golf	330205	ADV COND	330915	GOLF, VAR BOYS
Spring	Gymnastics	330205	ADV COND	330919	GYMNSTCS, BOYS
Spring	Gymnastics	330205	ADV COND	330921	GYMNSTCS, GIRL
Spring	Lacrosse	330205	ADV COND	331013	LACROSS V BOYS
Spring	Lacrosse	330205	ADV COND	331015	LACROSS V GIRL
Spring	Softball	330205	ADV COND	330928	SOFTBALL, JV
Spring	Softball	330205	ADV COND	330927	SOFTBALL, VAR
Spring	Swimming	330205	ADV COND	330930	SWIMMING FR/SO
Spring	Swimming	330205	ADV COND	330929	SWIMMING, VAR
Spring	Tennis	330205	ADV COND	330931	TENNIS, V BOYS
Spring	Track and Field	330205	ADV COND	330935	TRK & FLD, VAR
Spring	Track and Field	330205	ADV COND	330937	TRK/FLD, FR/SO
Spring	Volleyball	330205	ADV COND	330940	VLLYBL JV BOYS
Spring	Volleyball	330205	ADV COND	330939	VLLYBL, V BOYS