

LOS ANGELES UNIFIED SCHOOL DISTRICT
BUSINESS SERVICES DIVISION – TRANSPORTATION BRANCH

Job No. 0600 _____
 School Code _____

REQUEST FOR ATHLETIC CONTEST BUS
 (This Form is NOT To Be Used For Practice, Reimbursable, or Late Activity Buses)

DATE OF TRIP _____ DAY OF WEEK _____
 (mm/dd/yy)

REQUESTING SCHOOL _____ SCHOOL CODE _____

TEACHER/COACH IN CHARGE _____ E-MAIL ADDRESS _____

TELEPHONE NUMBER & EXT. _____

DEPART FROM: (SCHOOL) _____ Pick Up On/At _____

TYPE AND LEVEL _____
 (Varsity Football, F/S Basketball, GIA JV Softball, Band, Drill Team, etc.)

DESTINATION _____ ENTER VIA _____

DROP OFF ON/AT _____ PARK BUS ON/AT _____
 LOAD AFTER _____ RETURN DROP _____
 CONTEST ON/AT _____ OFF ON/AT _____

NUMBER OF STUDENTS _____ NUMBER OF ADULTS _____

SCHEDULE REQUESTED BY SCHOOL:

Leave School	*AM *PM	Leave Destination	*AM *PM
Arrive at Destination	*AM *PM	Return To School	*AM *PM

SITE CONTACT PERSON _____ E-MAIL ADDRESS _____

COMMENTS _____

SIGNED  _____ E-MAIL ADDRESS _____

TITLE _____ DATE _____

DO NOT WRITE BELOW THIS LINE

Input Date _____ Route #(s) _____

Input By _____ Trip Date _____

Dispatcher Review _____ D# _____

A# _____

Submit signed original to Athletics Office. Exception for playoffs applications, which can be submitted directly to the Transportation Branch.
 Retain a Signed Copy at School.

*Individual Form Required for Each Bus Requested