



LOS ANGELES UNIFIED SCHOOL DISTRICT MEMORANDUM

TITLE: Administrators' Organization Meetings for the
2021-2022 School Year

ROUTING
All Schools and Offices

NUMBER: MEM-6875.5

ISSUER: Alison Yoshimoto-Towery
Chief Academic Officer

Christina Rico
Director of Instructional Operations

DATE: June 11, 2021

PURPOSE: The purpose of this memorandum is to provide information to administrators regarding the required organization meetings for the 2021-2022 school year.

MAJOR CHANGES: This version replaces MEM-6875.4, *Administrators' Organization Meetings for the 2020-2021 School Year*, dated June 2, 2020. The revised version includes up-to-date information on meeting times/locations, and names of presidents and sponsors for various organizations.

Organization meetings are designed to provide administrators with current information critical to their areas of responsibilities, as well as, provide an opportunity for District leadership to engage and collaborate in professional development that will enhance skills and build capacity at the school site level. School site administrators are expected to attend all required organization meetings.

Central office sponsors will work with organization presidents and the respective boards to create the agendas for the required meetings with the following goals:

- Create a culture of learning and support
- Build a universal knowledge base and provide resources for administrators to implement the L.A. Unified goals and achieve the student outcomes as outlined in the Local Control Accountability Plan and Single Plan for Student Achievement goals
- Provide time for administrators to network and receive timely information about District initiatives

Organization sponsors will send meeting notices and reminders for the required meetings. Organizations presidents will send notices and reminders for non-required meetings.

Organization meetings support professional growth and allow for networking opportunities to promote the sharing of promising practices which is an essential part of student achievement.



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INFORMATION: Organization meetings are scheduled as follows and locations will be announced as health conditions allow:

Elementary Principals' Organization Meetings	
Date	Time
Friday, September 24, 2021 <small>Required</small>	7:30 a.m. – Noon
Friday, November 12, 2021 <small>Required</small>	7:30 a.m. – Noon
Friday, February 11, 2022 <small>Required</small>	7:30 a.m. – Noon
Friday, May 13, 2022 <small>Required</small>	7:30 a.m. – Noon

Middle School Principals' Organization Meetings	
Date	Time
To Be Determined	Following the Superintendent's Annual Meeting
Wednesday, September 1, 2021 <small>Required</small>	7:30 a.m. – Noon
Wednesday, October 6, 2021 <small>Required</small>	7:30 a.m. – Noon
Wednesday, November 3, 2021	7:30 a.m. – Noon
Wednesday, December 1, 2021	7:30 a.m. – Noon
Wednesday, February 2, 2022 <small>Required</small>	7:30 a.m. – Noon
Wednesday, March 2, 2022	7:30 a.m. – Noon
Wednesday, April 6, 2022	7:30 a.m. – Noon
Wednesday, May 4, 2022 <small>Required</small>	7:30 a.m. – Noon

Senior High School Principals' Organization Meetings	
Date	Time
To Be Determined	Following the Superintendent's Annual Meeting
Wednesday, September 1, 2021 <small>*Required (a.m. only)</small>	7:30 a.m. – Noon* Noon – 1:30 p.m.
Wednesday, October 6, 2021 <small>*Required (a.m. only)</small>	7:30 a.m. – Noon* Noon – 1:30 p.m.
Wednesday, February 2, 2022 <small>*Required (a.m. only)</small>	7:30 a.m. – Noon* Noon – 1:30 p.m.
Wednesday, May 4, 2022 <small>*Required (a.m. only)</small>	7:30 a.m. – Noon* Noon – 1:30 p.m.



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Senior High School Options Principals' Organization Meetings	
Date	Time
To Be Determined	Following the Superintendent's Annual Meeting
Wednesday, September 1, 2021 <small>Required</small>	7:30 a.m. – Noon
Thursday, September 23, 2021	8:00 a.m. – 11:30 a.m.
Wednesday, October 6, 2021 <small>Required</small>	7:30 a.m. – Noon
Thursday, October 21, 2021	8:00 a.m. – 11:30 a.m.
Thursday, January 13, 2022	8:00 a.m. – 11:30 a.m.
Wednesday, February 2, 2022 <small>Required</small>	7:30 a.m. – Noon
Thursday, March 17, 2022	8:00 a.m. – 11:30 a.m.
Wednesday, May 4, 2022 <small>Required</small>	7:30 a.m. – Noon
Thursday, May 26, 2022	8:00 a.m. – 11:30 a.m.

Pilot School Principals' Organization Meetings	
Date	Time
To Be Determined	Following the Superintendent's Annual Meeting
Wednesday, September 1, 2021 <small>Required</small>	7:30 a.m. – Noon
Wednesday, October 6, 2021 <small>Required (a.m. only)</small>	7:30 a.m. – Noon* Noon – 3:00 p.m.
Wednesday, November 3, 2021	7:30 a.m. – Noon
Wednesday, February 2, 2022 <small>Required (a.m. only)</small>	7:30 a.m. – Noon* Noon – 3:00 p.m.
Wednesday, March 2, 2022	7:30 a.m. – Noon
Wednesday, May 4, 2022 <small>Required (a.m. only)</small>	7:30 a.m. – Noon* Noon – 3:00 p.m.

Special Education Principals' Organization Meetings	
Date	Time
TBD	Following the Superintendent's Annual Meeting
Thursday, September 2, 2021	9:00 a.m. – 12:30 p.m.
Thursday, October 7, 2021	9:00 a.m. – 12:30 p.m.
Thursday, November 4, 2021	9:00 a.m. – 12:30 p.m.
Thursday, December 2, 2021	9:00 a.m. – 12:30 p.m.
Thursday, January 13, 2022	9:00 a.m. – 12:30 p.m.
Thursday, February 3, 2022	9:00 a.m. – 12:30 p.m.
Thursday, March 3, 2022	9:00 a.m. – 12:30 p.m.
Thursday, April 7, 2022	9:00 a.m. – 12:30 p.m.
Thursday, May 5, 2022	9:00 a.m. – 12:30 p.m.
Thursday, June 16, 2022	9:00 a.m. – 12:30 p.m.



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Adult School Principals' Organization Meetings	
Date	Time
Wednesday, August 11, 2021 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, October 8, 2021 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, November 12, 2021 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, February 11, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, March 11, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, April 8, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.

Elementary Assistant Principals' Organization Meetings	
Date	Time
Thursday, September 30, 2021 <small>Required</small>	7:30 a.m. – Noon
Thursday, November 18, 2021 <small>Required</small>	7:30 a.m. – Noon
Thursday, February 10, 2022 <small>Required</small>	7:30 a.m. – Noon
Thursday, May 19, 2022 <small>Required</small>	7:30 a.m. – Noon

Middle School Assistant Principals' Organization Meetings	
Date	Time
Thursday, September 30, 2021 <small>Required</small>	7:30 a.m. – Noon
Thursday, November 18, 2021 <small>Required</small>	7:30 a.m. – Noon
Thursday, February 10, 2022 <small>Required</small>	7:30 a.m. – Noon
Thursday, May 19, 2022 <small>Required</small>	7:30 a.m. – Noon

Senior High Assistant Principals' Organization Meetings	
Date	Time
Thursday, September 30, 2021 <small>Required</small>	7:30 a.m. – Noon
Thursday, November 18, 2021 <small>Required</small>	7:30 a.m. – Noon
Thursday, February 10, 2022 <small>Required</small>	7:30 a.m. – Noon
Thursday, May 19, 2022 <small>Required</small>	7:30 a.m. – Noon

Assistant Principals' Secondary Counseling Services Organization	
Date	Time
Thursday, September 23, 2021	8:00 a.m. – 11:30 a.m.
Thursday, November 4, 2021	8:00 a.m. – 11:30 a.m.
Thursday, January 27, 2022	8:00 a.m. – 11:30 a.m.
Thursday, March 10, 2022	8:00 a.m. – 11:30 a.m.



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Adult School Assistant Principals' Operations Association	
Date	Time
Wednesday, August 11, 2021 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, October 8, 2021 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, November 12, 2021 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, February 11, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, March 11, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, April 8, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.

Adult School Assistant Principals' Counseling Services Association	
Date	Time
Wednesday, August 11, 2021 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, October 8, 2021 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, November 12, 2021 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, February 11, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, March 11, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, April 8, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.

Organization of Early Education Center Administrators	
Date	Time
Wednesday, September 1, 2021	9:00 a.m. – 1:00 p.m.
Friday, October 15, 2021 <small>Required</small>	9:00 a.m. – 1:00 p.m.
Friday, January 14, 2022 <small>Required</small>	9:00 a.m. – 1:00 p.m.
Friday, April 15, 2022 <small>Required</small>	9:00 a.m. – 1:00 p.m.
Friday, May 20, 2022 <small>Required</small>	12:00 p.m. – 4:00 p.m.

Organization of Management Administrators	
Date	Time
TBD	Following the Superintendent's Annual Meeting
Monday, October 11, 2021	12:00 p.m. – 1:00 p.m.
Monday, February 7, 2022	12:00 p.m. – 1:00 p.m.
Monday, May 16, 2022	12:00 p.m. – 1:00 p.m.

ASSISTANCE: For further information, not included in this memorandum, please contact the [Organization Presidents or Central Office Sponsors](#); live link updated as necessary.