



# LOS ANGELES UNIFIED SCHOOL DISTRICT MEMORANDUM

**TITLE:** Administrators' Organization Meetings for the  
2022-2023 School Year

**NUMBER:** MEM-6875.7

**ISSUER:** Alison Yoshimoto-Towery  
Chief Academic Officer  
Division of Instruction

Christina Rico  
Director of Instructional Operations  
Division of Instruction

**DATE:** August 29, 2022

**PURPOSE:** The purpose of this memorandum is to provide information to administrators regarding the required organization meetings for the 2022-2023 school year.

**MAJOR CHANGES:** This version replaces MEM-6875.6, *Administrators' Organization Meetings for the 2022-2023 School Year*, dated July 5, 2022. The revised version includes up-to-date information on meeting times/locations, and names of presidents and sponsors for various organizations.

Organization meetings are designed to provide administrators with current information critical to their areas of responsibilities, as well as, provide an opportunity for District leadership to engage and collaborate in professional development that will enhance skills and build capacity at the school site level. School site administrators are expected to attend all required organization meetings.

Central office sponsors will work with organization presidents and the respective boards to create the agendas for the required meetings with the following goals:

- Create a culture of learning and support
- Build a universal knowledge base and provide resources for administrators to implement the L.A. Unified goals and achieve the student outcomes as outlined in the Local Control Accountability Plan and Single Plan for Student Achievement goals
- Provide time for administrators to network and receive timely information about District initiatives

Organization sponsors will send meeting notices and reminders for the required meetings. Organizations presidents will send notices and reminders for non-required meetings.

Organization meetings support professional growth and allow for networking opportunities to promote the sharing of promising practices which is an essential part of student achievement.

**ROUTING**  
All Schools and Offices



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**INFORMATION:** Organization meetings are scheduled as follows and locations will be announced as health conditions allow:

<b>Elementary Principals' Organization Meetings</b>	
<b>Date</b>	<b>Time</b>
Friday, September 23, 2022 <b>Required</b>	7:30 a.m. – Noon
Friday, November 18, 2022 <b>Required</b>	7:30 a.m. – Noon
Friday, February 10, 2023 <b>Required</b>	7:30 a.m. – Noon
Friday, May 12, 2023 <b>Required</b>	7:30 a.m. – Noon

<b>Middle School Principals' Organization Meetings</b>	
<b>Date</b>	<b>Time</b>
August 8, 2022	Prior to the Superintendent's Annual Meeting
Wednesday, September 7, 2022 <b>Required</b>	7:30 a.m. – Noon
Wednesday, October 26, 2022 <b>Required</b>	7:30 a.m. – Noon
Wednesday, November 2, 2022	7:30 a.m. – Noon
Wednesday, December 7, 2022	7:30 a.m. – Noon
Wednesday, February 1, 2023 <b>Required</b>	7:30 a.m. – Noon
Wednesday, March 1, 2023	7:30 a.m. – Noon
Wednesday, April 5, 2023	7:30 a.m. – Noon
Wednesday, May 3, 2023 <b>Required</b>	7:30 a.m. – Noon

<b>Senior High School Principals' Organization Meetings</b>	
<b>Date</b>	<b>Time</b>
August 8, 2022	Prior to the Superintendent's Annual Meeting
Wednesday, September 7, 2022 <b>*Required (a.m. only)</b>	8:30 a.m. – Noon* Noon – 1:30 p.m.
Wednesday, October 26, 2022 <b>*Required (a.m. only)</b>	8:30 a.m. – Noon* Noon – 1:30 p.m.
Wednesday, February 1, 2023 <b>*Required (a.m. only)</b>	8:30 a.m. – Noon* Noon – 1:30 p.m.
Wednesday, May 3, 2023 <b>*Required (a.m. only)</b>	8:30 a.m. – Noon* Noon – 1:30 p.m.



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<b>Senior High School Options Principals' Organization Meetings</b>	
<b>Date</b>	<b>Time</b>
August 8, 2022	Prior to the Superintendent's Annual Meeting
Wednesday, September 7, 2022 <small>Required</small>	7:30 a.m. – Noon
Thursday, September 22, 2022	8:00 a.m. – 11:30 a.m.
Thursday, October 20, 2022	8:00 a.m. – 11:30 a.m.
Wednesday, October 26, 2022 <small>Required</small>	7:30 a.m. – Noon
Thursday, January 12, 2023	8:00 a.m. – 11:30 a.m.
Wednesday, February 1, 2023 <small>Required</small>	7:30 a.m. – Noon
Thursday, March 16, 2023	8:00 a.m. – 11:30 a.m.
Wednesday, May 3, 2023 <small>Required</small>	7:30 a.m. – Noon
Thursday, May 25, 2023	8:00 a.m. – 11:30 a.m.

<b>Pilot School Principals' Organization Meetings</b>	
<b>Date</b>	<b>Time</b>
August 8, 2022	Prior to the Superintendent's Annual Meeting
Wednesday, September 7, 2022 <small>Required</small>	7:30 a.m. – Noon
Wednesday, October 26, 2022 <small>Required (a.m. only)</small>	7:30 a.m. – Noon* Noon – 3:00 p.m.
Wednesday, November 2, 2022	7:30 a.m. – Noon
Wednesday, February 1, 2023 <small>Required (a.m. only)</small>	7:30 a.m. – Noon* Noon – 3:00 p.m.
Wednesday, March 1, 2023	7:30 a.m. – Noon
Wednesday, May 3, 2023 <small>Required (a.m. only)</small>	7:30 a.m. – Noon* Noon – 3:00 p.m.

<b>Special Education Principals' Organization Meetings</b>	
<b>Date</b>	<b>Time</b>
August 8, 2022	Prior to the Superintendent's Annual Meeting
Thursday, September 1, 2022	9:00 a.m. – 12:30 p.m.
Thursday, October 6, 2022	9:00 a.m. – 12:30 p.m.
Thursday, November 3, 2022	9:00 a.m. – 12:30 p.m.
Thursday, December 1, 2022	9:00 a.m. – 12:30 p.m.
Thursday, January 12, 2023	9:00 a.m. – 12:30 p.m.
Thursday, February 2, 2023	9:00 a.m. – 12:30 p.m.
Thursday, March 2, 2023	9:00 a.m. – 12:30 p.m.
Thursday, April 16, 2023	9:00 a.m. – 12:30 p.m.
Thursday, May 4, 2023	9:00 a.m. – 12:30 p.m.
Thursday, June 20, 2023	9:00 a.m. – 12:30 p.m.



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<b>Adult School Principals' Organization Meetings</b>	
<b>Date</b>	<b>Time</b>
Wednesday, August 10, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, October 7, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, November 18, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, February 10, 2023 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, March 10, 2023 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, April 14, 2023 <small>Required</small>	8:00 a.m. – 3:00 p.m.

<b>Elementary Assistant Principals' Organization Meetings</b>	
<b>Date</b>	<b>Time</b>
Thursday, September 29, 2022 <small>Required</small>	7:30 a.m. – Noon
Thursday, November 17, 2022 <small>Required</small>	7:30 a.m. – Noon
Thursday, February 9, 2023 <small>Required</small>	7:30 a.m. – Noon
Thursday, May 18, 2023 <small>Required</small>	7:30 a.m. – Noon

<b>Middle School Assistant Principals' Organization Meetings</b>	
<b>Date</b>	<b>Time</b>
Thursday, September 29, 2022 <small>Required</small>	8:30 a.m. – 11:30 a.m.
Thursday, November 17, 2022 <small>Required</small>	8:30 a.m. – 11:30 a.m.
Thursday, February 9, 2023 <small>Required</small>	8:30 a.m. – 11:30 a.m.
Thursday, May 18, 2023 <small>Required</small>	8:30 a.m. – 11:30 a.m.

<b>Senior High Assistant Principals' Organization Meetings</b>	
<b>Date</b>	<b>Time</b>
Thursday, September 29, 2022 <small>Required</small>	8:30 a.m. – 11:30 a.m.
Thursday, November 17, 2022 <small>Required</small>	8:30 a.m. – 11:30 a.m.
Thursday, February 9, 2023 <small>Required</small>	8:30 a.m. – 11:30 a.m.
Thursday, May 18, 2023 <small>Required</small>	8:30 a.m. – 11:30 a.m.

<b>Assistant Principals' Secondary Counseling Services Organization</b>	
<b>Date</b>	<b>Time</b>
Thursday, September 22, 2022	8:00 a.m. – 11:30 a.m.
Thursday, November 3, 2022	8:00 a.m. – 11:30 a.m.
Thursday, January 26, 2023	8:00 a.m. – 11:30 a.m.
Thursday, March 9, 2023	8:00 a.m. – 11:30 a.m.



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<b>Adult School Assistant Principals' Operations Association</b>	
<b>Date</b>	<b>Time</b>
Wednesday, August 10, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, October 7, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, November 18, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, February 10, 2023 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, March 10, 2023 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, April 14, 2023 <small>Required</small>	8:00 a.m. – 3:00 p.m.

<b>Adult School Assistant Principals' Counseling Services Association</b>	
<b>Date</b>	<b>Time</b>
Wednesday, August 10, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, October 7, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, November 18, 2022 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, February 10, 2023 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, March 10, 2023 <small>Required</small>	8:00 a.m. – 3:00 p.m.
Friday, April 14, 2023 <small>Required</small>	8:00 a.m. – 3:00 p.m.

<b>Organization of Early Education Center Administrators</b>	
<b>Date</b>	<b>Time</b>
Wednesday, September 7, 2022	9:00 a.m. – 1:00 p.m.
Friday, November 18, 2022 <small>Required</small>	9:00 a.m. – 1:00 p.m.
Friday, January 20, 2023 <small>Required</small>	9:00 a.m. – 1:00 p.m.
Friday, March 24, 2023 <small>Required</small>	9:00 a.m. – 1:00 p.m.
Friday, May 19, 2023 <small>Required</small>	12:00 p.m. – 4:00 p.m.

<b>Organization of Management Administrators</b>	
<b>Date</b>	<b>Time</b>
August 8, 2022	Prior to the Superintendent's Annual Meeting
Monday, October 10, 2022	12:00 p.m. – 1:00 p.m.
Monday, February 6, 2023	12:00 p.m. – 1:00 p.m.
Monday, May 15, 2023	12:00 p.m. – 1:00 p.m.

**ASSISTANCE:** For further information, not included in this memorandum, please contact the [Organization Presidents or Central Office Sponsors](#); live link updated as necessary.