



**LOS ANGELES UNIFIED SCHOOL DISTRICT
POLICY BULLETIN**

TITLE: Referral of Students to County Operated Schools - Policy and Procedures

ROUTING
Instructional Area
Superintendents
Administrators of Operations
Instructional Directors
Operations Coordinators
Principals
Assistant Principals
Counselors
Deans

NUMBER: BUL-6397.0

ISSUER: Michelle King, Senior Deputy Superintendent
School Operations

Ruth Perez, Deputy Superintendent
Instruction

DATE: October 9, 2014

POLICY: Due to the passage of the Local Control Funding Formula (LCFF) in June 2013, the District has received requests for reimbursement for educational services provided to students who are enrolled in county operated schools. Reimbursement can only be provided for students who have been referred through an official District-level process.

GUIDELINES: Administrators and school officials must ensure that all referrals to county operated schools shall only be made by the offices noted below:

REFERRALS TO	OFFICE
County Community Schools	Student Discipline and Expulsion Support (SDES) Unit (213) 202-7555
County Specialized Secondary Schools for the Visual and Performing Arts	Office of Curriculum, Instruction and School Support – K-12 Arts Program (213) 241-5333
All other County Specialized Secondary Schools	Office of Curriculum, Instruction and School Support (213) 241-5333
County Schools for Pregnant and Parenting students	Educational Options Programs (213) 241-3759
County Independent Study Programs	Educational Options Programs (213) 241-3759
County Educational Programs to address the needs of Special Education students	Special Education Service Center – Operations (213) 241-6701. The Center will coordinate with the appropriate District office to ensure all necessary supports and services are provided.

MAJOR CHANGES: This is a new policy.



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AUTHORITY: This is a policy of the Superintendent of Schools. The following legal standards are applied in this policy: Education Code Sections §2574, §52052, §52060, §52066, §47605, §47605.5, and §47606.5.

RELATED RESOURCES:

- BUL-847, Referral to Community Day Schools, issued March 22, 2004
- BUL-2430.0, Enrollment in Continuation High School, issued May 9, 2006
- BUL-3927.2, Mandated Reporting of Certain Student Behavior, issued September 13, 2010
- BUL-4696.1, Section 504 of the Rehabilitation Act of 1973, issued October 8, 2013
- BUL-5347.1, Intra-district (school to school) Permits and Student Transfers in Elementary and Secondary Schools, issued June 10, 2013
- BUL-5655.2, Guidelines for Student Suspension, issued August 19, 2013
- BUL-5808.2, LAUSD MAX Discipline Module Required Usage, issued August 19, 2012
- BUL-6050.1, Expulsion of Students – Policy and Procedures, issued August 19, 2013
- BUL-6269.0, Multi-Tiered System of Behavior Support for Students with Disabilities, issued April 7, 2014
- BUL-6362.0, Opportunity Transfer (O.T.) – Policy and Procedures, issued August 14, 2014
- Board of Education Resolution: School Discipline Policy and School Climate Bill of Rights, enacted May 14, 2013
- Special Education Policy and Procedures Manual – Disciplinary Procedures for Students with Disabilities, issued July 2, 2007

ASSISTANCE: For assistance, please contact:

Educational Service Center Administrator of Operations or Operations Coordinator
Office of Curriculum, Instruction, and School Support at (213) 241-5333
Office of School Operations at (213) 241-5337
Pupil Services and Attendance at (213) 241-3844
Student Discipline and Expulsion Support Unit at (213) 202-7555
Special Education Service Center – Operations at (213) 241-6701