



**LOS ANGELES UNIFIED SCHOOL DISTRICT
REFERENCE GUIDE**

TITLE: Open Enrollment Transfers Timeline for K-12 Students for 2019-2020

NUMBER: REF-065900.0

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ROUTING

Local District
Superintendents
Administrators of
Operations
Operations Coordinators
Instructional Administrators
Instructional Directors
Principals
School Administrative
Assistants

DATE: March 4, 2019

PURPOSE: The purpose of this reference guide is to inform schools and offices of the Open Enrollment Transfers timeline that has been adjusted to take into account Proposition 39 decisions regarding co-location offers at District schools.

MAJOR CHANGES: This revision updates REF-045594.0 of the same subject, dated March 12, 2018. The content has been revised to reflect changes in the Open Enrollment Transfers timeline for K-12 students for 2019-2020.

INSTRUCTIONS: Schools that have declared Open Enrollment seats available for 2019-2020 must adhere to the following dates.

I. OPEN ENROLLMENT APPLICATION CALENDAR FOR ALL SCHOOLS

Open enrollment application period begins.....**April 29, 2019**

On-time application deadline.....**May 17, 2019**

Final deadline for accepting open enrollment transfer applications, if open enrollment space remains.....**September 12, 2019**

Once the final open enrollment deadline date has passed, no applications will be accepted until the following spring for the next school year.



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II. OPEN ENROLLMENT SPACE AVAILABLE

The number of open enrollment transfer spaces authorized for the 2019-2020 school year in elementary and secondary schools will be published on April 29, 2019 and will also be posted at <https://apply.lausd.net> at that time. Schools that have declared no seats available will not be listed.

The 2019 Open Enrollment paper applications, in various languages, will be available at participating schools; the online portal at <https://apply.lausd.net> will be accessible on April 29, 2019.

**RELATED
RESOURCES:**

BUL- 048092.0; Open Enrollment Transfers for Elementary and Secondary Students; Facilities Services Division; dated April 9, 2018.

ASSISTANCE:

For assistance or further information please contact Vincent Maffei at (213) 241-7597 or Rena Perez, Director, School Management Services / Master Planning and Demographics, at (213) 241-7599.