



**LOS ANGELES UNIFIED SCHOOL DISTRICT
MEMORANDUM**

TITLE: 2019 Spring Administration of the *Youth Risk Behavior Survey* (YRBS)

NUMBER: MEM-66302.0

ISSUER: Frances Gipson, Ph.D., Chief Academic Officer
Division of Instruction

Derrick Chau, Ph.D., Senior Executive Director
Division of Instruction

DATE: February 26, 2019

ROUTING
Local District
Superintendents
Administrators of Instruction
Secondary Schools:
Principals
Assistant Principals
School Administrative Assistants
Teachers

PURPOSE: The purpose of this Memorandum is to inform District personnel, principals, and school staff of the need to complete the Spring 2019 *Youth Risk Behavior Survey* (YRBS). Completion of the survey is required by cooperative agreement with the Centers for Disease Control and Prevention (CDC). The YRBS survey has been in place since 1991. The survey is used to determine what behavior trends currently exist with our student populations and to compare against past trend reports to identify areas of need regarding instruction, program implementation, policies and activities. It further serves to guide future professional development, program improvement, and allocation of resources. This is one of only two required surveys that measure the behavior trends of students at LAUSD. The survey is to be completed by a minimum of 25 middle and high schools randomly selected by CDC (see Attachment A). A sample of classes will be selected to participate based on CDC enrollment formula.

MAJOR CHANGES: This replaces MEM-6934.0 and has been updated to reflect the schools randomly selected in 2019 school year.

INSTRUCTIONS: Each principal of the randomly selected schools will complete and FAX the *Designee Form for YRBS* (Attachment B) by **March 22, 2019**, to (213) 241-6956.

The Health Education Programs (HEP), HIV/AIDS Prevention Unit will oversee the implementation of the YRBS survey in the selected schools as follows:

1. Once the Designee is selected, the HEP staff will contact the school to determine a date for consultation regarding survey procedures.
2. A HEP staff member will meet with the Designee to explain administration guidelines and classroom selection process.
3. The surveys will be delivered to the schools for the planned facilitation of student survey by classroom teacher.
4. Protocols, parent forms, and instructions will be provided to the teacher with surveys.



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5. Student surveys are to be completed in class by students and returned by April 26, 2019.

Teachers will be compensated at the \$25 hourly training rate based on the orientation with health education programs and for time spent outside of contractual hours to complete forms and organize materials in preparation to administer the student survey in the classroom. A training rate voucher will be provided to the teacher after the student surveys are completed and returned to:

LAUSD - Health Education Programs
HIV/AIDS Prevention Unit, Floor 25
333 S. Beaudry Avenue
Los Angeles, CA 90017
Attention: Timothy Kordic

**RELATED
RESOURCES:**

MEM-4322.1, *Approved Surveys/Reports, 2008-2009*, dated July 21, 2008.

BUL-132.3, *Complying with the California Comprehensive Sexual Health and HIV/AIDS Prevention Education Act (SB 71)*, dated September 8, 2008.

HIV/AIDS Website for updates, major policy changes, and parent notifications:
<http://www.AIDSpreventionLAUSD.net>.

ASSISTANCE:

For assistance or further information, please contact Timothy Kordic, Teacher Adviser, Health Education Programs at (213) 241-3519 or timothy.kordic@lausd.net.



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ATTACHMENT B

LOS ANGELES UNIFIED SCHOOL DISTRICT
Health Education Programs
Designee Form for Youth Risk Behavior Survey (YRBS)

Due Date: March 22, 2019

Instructions: Each principal of selected school will assign and complete the designee form.

Name of School _____

School Location Code _____

Name of Principal _____

Name of Designee _____

Designee E-mail _____

School Address _____

Telephone _____

FAX _____

Please FAX Designee Form by March 22, 2019 to (213) 241-6956.