



# LOS ANGELES UNIFIED SCHOOL DISTRICT MEMORANDUM

**TITLE:** Required Language For All Individualized Education Program (IEP) Team Meetings

**NUMBER:** MEM-076700

**ISSUER:** Anthony Aguilar,  
Chief of Special Education, Equity and Access  
Division of Special Education

**DATE:** August 29, 2019

**ROUTING**  
Local District Superintendents  
Local District Instructional Directors  
Local District Administrators of Operations  
Local District Special Education Administrator  
School Site Administrators  
APEIS  
Special Education Teachers

**PURPOSE:** The purpose of this memorandum is to notify staff who participate in IEP team meetings that as part of the agreement to end the Modified Consent Decree, there is required language that must be read at the beginning of all IEP team meetings, as part of the introductory statements.

**BACKGROUND:** The Modified Consent Decree will be ending on December 31, 2019. However, while the District will no longer be under external federal court oversight of its special education program, the District is still required to follow the IDEA and state law in providing students with a free appropriate public education.

**INSTRUCTIONS:** The following statement **must** be read at every IEP team meeting:

“If your child is a student who has a moderate to severe disability and was relocated from a Special Education Center to a General Education campus, you should be aware that there remains a continuum of placements available for consideration by the IEP team with respect to placement of your child, including Special Education Centers.”

It is imperative that this language be read at every IEP team meeting. If this does not occur, the District will be in violation of the terms required to end the Modified Consent Decree.

**RELATED RESOURCES:** Special Education Electronic Policies and Procedures Manual (e-PPM)  
<https://achieve.lausd.net/Page/14466>

**ASSISTANCE:** For assistance or further information please contact: Marco Tolj, Director at [marco.tolj@lausd.net](mailto:marco.tolj@lausd.net) or Dr. Aaron Jeffery, Director at [aaron.jeffery@lausd.net](mailto:aaron.jeffery@lausd.net)